

WASHINGTON AREA
SQUARE DANCERS
COOPERATIVE ASSOCIATION



WASCA Web Site: www.wascaclubs.com

Delegates' Handbook

September 2023

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WASHINGTON AREA SQUARE DANCERS COOPERATIVE ASSOCIATION

FOREWORD

This handbook is provided to the Member Clubs of the Washington Area Square Dancers Cooperative Association (WASCA) to ensure that they have a reference copy of the Articles of Incorporation and Bylaws, and to provide other information which may be of service to their Club. This handbook is available at <http://callsncues.cragg.info/> . *The President should keep a copy on file and the Club Delegate should also have a reference copy. When the Delegate changes, all reference information should be given to the new Club Delegate.*

The rules for banner stealing, which were approved and adopted by the Membership at the Delegate's meeting February 16, 1992, and also updated July 9, 2006, are included in this Handbook.

Insurance coverage information provided by WASCA to Member Clubs is provided in this Handbook. The WASCA Vice-President is the Coordinator between the Insurance Company and WASCA.

The original Articles of Incorporation were adopted in October 1956 and updated in June 1975. The last revision of the Bylaws was adopted on February 28, 2021.

Information on WASCA and from this Delegates Handbook is also contained on our Web Site: www.wascaclubs.com.

WASHINGTON AREA SQUARE DANCERS COOPERATIVE ASSOCIATION (WASCA)

THE ORGANIZATION

WASCA is a Cooperative Association of Dance Clubs in the Mid-Atlantic, Washington Metropolitan Area, including the District of Columbia, Maryland, Delaware, Virginia and West Virginia that are joined together in the common interest and general support of "dancer" activities.

HISTORY

WASCA was formed in October 1956 to provide an organizational structure to host a 1957 Regional Dance Convention in the DC area. A second Convention was hosted by WASCA in September 1958. The successful results of these efforts provided the enthusiasm to produce the "first" WASCA Spring Dance Festival in March 1960.

The annual Spring Festival is produced the 3rd full weekend of March and is WASCA's primary source of income for operating the Organization. Since 2006 the WASCA Spring Festival has been held at the Hilton Alexandria Mark Center Hotel in Alexandria, Virginia. It is one of the most popular Square and Round Dance Festivals of its kind in the Nation and attracts hundreds of dancers from other areas and always features a first class line-up of the best Callers and Cuers in the Nation.

CURRENT OPERATION

WASCA was the host Organization for the 49th National Square Dance Convention (NSDC) in Baltimore, Maryland, in June 2000. WASCA, with the support of the National Capital Square Dance Callers Association (NCASDLA) and the Round Dance Teachers Association (RDTA), provided leadership, publicity, promotion, and other support for the 49th NSDC.

WASCA's organizational publication and information resource is the *Calls 'n' Cues* which is published to provide Member Club information, dance locations, dance levels, Callers/Cuers, date/time, etc. Publication of this document is a major activity of the Association.

WASCA also purchases a group insurance policy providing liability coverage for its Member Clubs to cover potential damage to facilities where they meet.

WASCA provides Member Clubs with a Promotional Fund which provides financial support for Club sponsored dances that are in financial need & the promotion/improvement of the Square Dance Movement. WASCA has established a Morton-Hunter Caller-Cuer Scholarship Program to assist those individuals that aspire to careers as being a square dance caller, round dance cuer, prompter or clogging instructor with less than 3 years of experience. Applicants less than 18 years old require parental consent. WASCA has established the Caller Continuing Education Scholarship Fund Program to encourage WASCA Regional Callers and Cuers to attend formal training outside the immediate WASCA Region.

WASCA's Web Site (www.wascaclubs.com) is another plus for all of our member clubs and dancers. It is a wonderful communication tool.

WASCA BOARD OF DIRECTORS

2023-2024

EXECUTIVE BOARD

PRESIDENT

Bob Lawn & Martha Thompson
Waynesboro, Pa.
717-977-1040
President@wascaclubs.com

VICE-PRESIDENT

Steve Cunnion
Silver Spring, MD
301-275-9118
VicePresident@wascaclubs.com

TREASURER

Linda Toth
Greenbelt, MD
301-345-7450
Treasurer@wascaclubs.com

SECRETARY

Jan Frick
Manassas Park, VA
Secretary@wascaclubs.com

FESTIVAL DIRECTORS

2024-63rd FESTIVAL

John & Daryl Davis
Laurel Md
301-490-9249
2024FestivalDirectors@wascaclubs.com

DIRECTORS

SPECIAL EVENTS MARYLAND (2026)

Mike & Carol McNamee
Hagerstown, MD
240-291-1780
SpecialEventsMD@wascaclubs.com

SPECIAL EVENTS VIRGINIA (2026)

Fran Hernandez
Lake Federick VA
571-524-0008
SpecialEventsVA@wascaclubs.com

ROUND DANCE LIAISON (2025)

Janet Adams & Peter Ma
Silver Spring, MD
RoundDance@wascaclubs.com

SQUARE DANCE LIAISON (2024)

Nick & Chris Capozio
Front Royal, VA
540-636-2323
SquareDance@wascaclubs.com

PUBLICITY (2024)

Kathy Moore
Paul D'Alessandro
Fairfax, VA
703-503-7256
Publicity@wascaclubs.com

MEMBERSHIP & INFORMATION

SERVICES (2025)

Tom & Nancy Stafford
Falls Church, VA
703-573-8378
Membership@wascaclubs.com

ASSOCIATE DIRECTORS

PAST PRESIDENT

CT & Margaret Montgomery
Severna Park, MD
410-987-4652

LEGAL ADVISOR

John & Daryl Davis
Laurel, MD
301-490-9249
LegalAdvisor@wascaclubs.com

HISTORIAN, PARADES &

PROMOTIONS

Bobbi & Jeff Fuhr
North Potomac, MD
301-926-3955
Parades-Promotions@wascaclubs.com

CALLS 'N' CUES EDITOR

Edward E. Cragg
Arlington, VA
703-920-2624
Editor@wascaclubs.com

BADGE SERVICE

Richard & Judy Hack
Clinton, MD
301-297-4959
BadgeService@wascaclubs.com

CLOGGING ADVISOR

Kathy Moore
Fairfax, VA
703-503-7256
Clogging@wascaclubs.com

National Exec Committee (NEC) National Square Dance Convention

Linda Toth
Greenbelt, MD
301-345-7450
NEC@wascaclubs.com

WASHINGTON AREA SQUARE DANCERS **COOPERATIVE ASSOCIATION**

ARTICLES OF INCORPORATION

In ACCORDANCE WITH THE PROVISIONS OF chapter 8, Title 29 of the D.C. code and all acts amendatory thereof or additions thereof, we the undersigned, hereby associate ourselves together by these Articles of Incorporation for the purpose of forming a cooperative association under the laws of the District of Columbia.

ARTICLE I

The name of this association shall be the WASHINGTON AREA SQUARE-DANCERS COOPERATIVE ASSOCIATION.

ARTICLE II

The purposes for which this association is formed are as follows:

- a To provide services and facilities for the primary and mutual benefit of the members of the association and their patrons; to encourage the study and increase the knowledge of square dancing, to facilitate the education and social development of square dancing, and to improve human relationships through increased participation in square dancing; to provide a means of greater cooperation between square dancing clubs and groups and other like organizations and the members thereof.
- b The term "square dancing" as used shall be defined in the broad sense to include American rounds, international folk, New England contra and the traditional square dances.
- c To engage in any activity in connection with square dancing and in the financing of any such activity.
- d To cooperate with, including the granting of financial assistance to, and to participate in the affairs of non-profit square dance clubs, organizations, associations, and foundations, which participation may include the holding of non-profit, non-assessable shares of stock or other forms of membership and financial affiliations.
- e To do each and everything necessary, suitable or proper in the judgment of the Directors of the said association for the accomplishment of any of the purposes or attainment of any one or more of the objects herein enumerated or which shall at any time appear conducive to or expedient to the interests or benefit of this association and pursuant thereto to enter into any and all contracts and agreements deemed necessary by the Board of Directors for the furtherance of any of the purposes for which this association is formed.
- f To purchase or otherwise acquire equipment, records, books, and other personal property as may be deemed necessary by the board of Directors as essential to the purposes for which this association is formed.

ARTICLE III

The principal place of business of this association shall be 4841 Albemarle Street, N.W., Washington, D.C. 20016

ARTICLE IV

The term of existence of the association shall be perpetual.

ARTICLE V

The business and affairs of this association shall be managed by a board of ten directors, which shall include the President, Vice-President, Treasurer and Secretary of the association, the nomination and election of which shall be provided by the Bylaws. The incorporators shall be the officers and directors until January 15, 1958, unless sooner changed by the members in accordance with the Bylaws of the Association.

ARTICLE VI

The Association shall have no capital, and membership in this Association shall be evidenced by a certificate of membership, the initial fee for which shall be \$10.00 and the annual membership dues for which shall be \$2.50 unless the amount and method of paying such annual membership dues shall be altered or changed by the members of the Association in accordance with the provisions of the Association's Bylaws. Such initial membership fees and annual dues shall be used by the Association for the expense of carrying out its purpose. Certificates of membership shall be acquired and held only by organized groups of amateur square dancers consisting of not less than eight (8) couples who have held regular meetings (exclusive of regular summer recess) at least once each month for a period of not less than six months preceding the date of application for membership and have retained the services of callers or instructors for such meetings. Membership in the Association shall be transferable only in accordance with the provisions of the Bylaws of this Association and of the statutes applicable to such transfer. Property rights of members shall be equal. The number of members subscribed for is none.

ARTICLE VII

Each certificate of membership shall have the following statement printed on its face: "The certificate of membership evidenced hereby may be held only by an organized group of amateur square dancers as defined in ARTICLE VI of the Association's Articles of Incorporation and may be transferred only in accordance with the provisions of the Bylaws of the Association and of the statutes applicable to such transfers. Each qualified holder of a certificate of membership shall be entitled to one (1) vote only in accordance with the provisions of the Bylaws of this Association. No vote by proxy or by mail shall be permitted."

ARTICLE VIII

In the event of the dissolution of this Association, its assets shall be distributed in accordance with the provisions of Section 29-836 of the D.C. Code including a gift of surplus, if any, to such non-profit association having a similar purpose as is designated by the trustees, as that term is used in said section. (The above Articles of Incorporation were originally adopted on October 21, 1956 and updated in June 1975.)

WASHINGTON AREA SQUARE-DANCERS
COOPERATIVE ASSOCIATION

BYLAWS

ARTICLE I

MEMBERSHIP

SECTION 1. CRITERIA - Membership in the Washington Area Square-Dancers Cooperative Association (hereinafter referred to as the "Association") is open to any organized group of amateur square dancers, consisting of at least eight (8) couples, which has held regular dances for not less than six (6) months preceding the date of application. Groups which are otherwise qualified, but have not met the six-month requirement, shall be accepted as Associate Members, with the full benefits of membership, but without vote, until this requirement is met.

SECTION 2. CERTIFICATE - A membership certificate, effective on the date of approval of the application by the Board of Directors, shall be issued to each new member. Certificates are not transferable and can be redeemed only by a member in good standing.

SECTION 3. REPRESENTATION - Each member shall designate in writing a Delegate and Alternate(s) to serve as its representatives for the fiscal year. Members must provide this information to the Association to remain in good standing. Notification of Delegates' meetings and all other business matters will be mailed to members through the last Delegate of record. No individual may cast the vote of more than one (1) member at a Delegates' meeting. Delegates are allowed to sign in for additional clubs that they represent but can still get only one vote card per Delegate.

SECTION 4. DELEGATE ELIGIBILITY - No individual who has received monetary compensation for teaching, calling, leading, or managing a square-dance-related activity within 12 months prior to nomination or appointment shall be eligible to serve as a Delegate or Alternate Delegate, or shall the spouse of such an individual be eligible.

ARTICLE II

ASSOCIATION MEETINGS

SECTION 1. REGULAR MEETINGS - Regular Delegates' meetings shall be held in September, November, February and May unless otherwise scheduled by the Board of Directors. The February meeting shall be the annual meeting. Elections shall be held and dues determined at the annual meeting each year.

SECTION 2. SPECIAL MEETINGS - A special Delegates' meeting shall be held upon the demand of a majority of the Directors or upon the written petition to the President by ten (10) percent of members in good standing. Notice of a special meeting shall specify the purpose of the meeting and no other business matter may be introduced.

SECTION 3. NOTICE - The Secretary shall mail or email notice to members at least ten (10) days in advance of each Delegates' meeting.

SECTION 4. VOTING - Each member in good standing shall be entitled to one vote in Association matters. Forty (40) percent of the Delegates of such members shall constitute a quorum for the transaction of business. A majority of Delegates voting shall be required for deciding any matter. Voting by proxy or by mail shall not be permitted.

SECTION 5. ATTENDANCE - Members are expected to be represented at all Delegates' meetings. Any member not represented at a Delegates' meeting at least once during a fiscal year shall not be in good standing. To be reinstated in good standing, such a member must be represented at two (2) or more meetings in the following fiscal year. Any member failing to meet the attendance requirement for two (2) consecutive years shall be considered to have resigned from the Association and the membership certificate and any dues paid shall be forfeited without notice.

SECTION 6. ELECTRONIC PARTICIPATION_– The Delegates representing members may participate in a meeting of the Delegates or one of its committees or subcommittees by means of conference telephone or other electronic technology by means of which all persons participating in the meeting can hear, or hear and see, each other, such as audio conferencing or audio-visual conferencing. Participation in a meeting pursuant to this paragraph shall constitute presence in person at the meeting.

SECTION 7. TRANSACTION OF BUSINESS BY MAIL, EMAIL, AUDIO CONFERENCING OR AUDIO-VISUAL CONFERENCING – The business of the Association done by its members, acting by and through their duly elected Delegates, may be conducted by mail, Email, audio conferencing or audio-visual conferencing. Any matter submitted by the President, through the Secretary, to the members shall, when approved by a majority of the Delegates and recorded in the minutes of the Association by the Secretary, be a legally approved act of the Association.

**Note - This Section was amended by a vote of the Delegates at the February 2021 Delegate’s Meeting. Section 3 was changed to include notifications sent by email. Sections 6 and 7 were added to allow participation in meetings and transaction of business to include the use of mail, email, audio conference or audio-visual conference.*

ARTICLE III

FISCAL MATTERS

SECTION 1. FISCAL YEAR - The fiscal year of the Association is the period from June 1 through May 31.

SECTION 2. BONDING - The Treasurer and any other person having access to Association funds shall be bonded for an amount of not less than \$50,000.

SECTION 3. ASSESSMENT OF DUES - The Association may assess members for annual dues. The Board of Directors shall recommend an amount not to exceed the estimated cost of membership expenses and insurance coverage for the following year. In accordance with the D.C. code, no member shall be liable for any debt of the Association.

SECTION 4. PAYMENT OF DUES - Annual dues for each fiscal year shall be paid by the first day of June. Until dues are paid, a member is not in good standing and is not eligible to receive Association benefits. A member that has not paid dues for one (1) year shall be suspended from active membership and may be reinstated only upon payment of the previous and current years’ dues, plus a penalty in the amount of the current year’s dues. Upon being in arrears for two (2) years, a member shall be considered to have resigned from the Association and the membership certificate shall be forfeited without notice.

SECTION 5. NET SAVINGS - The net savings, if any, for each fiscal year shall be retained for the actual or potential expansion of the Association’s services, the reduction of its charges to members, or other purposes consistent with its non-profit character. The Association shall have no capital stock or shares and par value of the membership certificate is limited to the initial fee.

SECTION 6. ANNUAL REVIEW - The Association’s financial records shall be reviewed each fiscal year by an experienced bookkeeper or accountant who is not an Officer or Director.

ARTICLE IV

BOARD OF DIRECTORS

SECTION 1. DIRECTORS - The affairs of the Association shall be managed by a Board of ten (10) voting Directors elected from the membership and serving without compensation. In addition to the four (4) Officers constituting the Executive Committee, six (6) Directors shall be elected from the regions represented in the Association.

SECTION 2. EXECUTIVE COMMITTEE - The following Officers, elected for term of one (1) fiscal year shall comprise the Executive Committee:

- A. President - The President shall be the Chief Executive Officer of the Association and shall serve as Chairperson of the Board
- B. Vice-President - The Vice-President shall assume duties as delegated by the President and serve as Chairperson in the absence of the President.
- C. Treasurer - The Treasurer shall receive and deposit all monies of the Association, disburse monies payable, and maintain fiscal records in accordance with generally accepted accounting principles. The Treasurer shall prepare a current income statement and balance sheet and submit them at Board meetings and Delegates' meetings.
- D. Secretary - The Secretary shall issue notices of all Board meetings and Delegates' meetings and shall record the proceedings of those meetings.

SECTION 3. REGIONAL DIRECTORS - Six (6) Directors shall be elected for terms of three (3) years. These Directors shall be nominated to represent the regional grouping of Association members. The Directors shall be selected from among the dancers of the active membership residing in the District of Columbia, Maryland, Virginia, West Virginia, Delaware and Pennsylvania. Because the majority of Members are located in Maryland and Virginia, *Maryland and Virginia shall each be represented by not less than two (2) nor more than four (4) Directors in any year. Regional Directors may be elected for a shorter term if required to maintain regional balance. (Delegates approved Feb 28, 2010)*

SECTION 4. VACANCY - A vacancy among the voting Directors may be filled by the Board on an interim basis pending approval by the Delegates. A candidate to fill the vacancy for the remainder of the term shall be presented for election at the first regular Delegates' meeting after the vacancy occurs.

SECTION 5. ASSOCIATE DIRECTORS AND ADVISORS - Non-voting Associate Directorships may be established by the Board of Directors with the approval of the Delegates, and non-voting advisory posts may be established by the Board as deemed necessary. The Editor of the Association's publication and the immediate Past President Ex Officio of the Association shall serve as Associate Directors. The President shall appoint persons to serve as Associate Directors and Advisors with Board approval.

SECTION 6. ELIGIBILITY - The Officers and Directors shall be elected, and the Associate Directors, Festival Director, Assistant Festival Director and Chairpersons of WASCA Board Committees and Subcommittees shall be selected from among the dancers of the active membership. No individual who has received monetary compensation for teaching, calling, leading or managing a square-dance-related activity within 12 months prior to nomination or appointment shall be eligible for these offices, nor shall the spouse of such an individual be eligible.

SECTION 7. MEETINGS - The full Board of Directors or its Executive Committee shall meet no less than eight times a year, with seven of the required meetings to be held in the months of September, October, November, January, February, March and May and the other required meeting to be scheduled by the President with the consent of the Board. Such regular meetings may be rescheduled by the President, and additional or special meetings may be called by the President or majority of the Board.

SECTION 8. VOTING - A majority of the Directors shall constitute a quorum for the transaction of business. A majority vote of the Directors voting shall be required for decision of any matter.

SECTION 9. ELECTRONIC PARTICIPATION – A member of the Board may participate in a meeting of the Board of Directors or one of its committees or subcommittees by means of conference telephone or other electronic technology by means of which all persons participating in the meeting can hear, or hear and see, each other, such as audio conferencing or audio visual conferencing. Participation in a meeting pursuant to this paragraph shall constitute presence in person at the meeting.

SECTION 10. TRANSACTION OF BUSINESS BY MAIL, EMAIL, AUDIO CONFERENCING OR AUDIO VISUAL CONFERENCING – The business of the Board of Directors may be conducted by mail, Email, audio conferencing or audio visual conferencing. Any matter submitted by the President, through the Secretary, to the members of the Board of Directors shall, when approved by a majority of the Board and recorded in the minutes of the Board by the Secretary, be a legally approved act of the Board.

ARTICLE V COMMITTEES

SECTION 1. NOMINATING COMMITTEE - The President shall appoint a Nominating Committee each year, with Board approval, to propose candidates from among the active membership for election as Officers and Directors. The Committee shall consist of at least five (5) persons or couples, at least four (4) of whom shall be from Maryland and Virginia. The Committee shall present its slate of nominees to the Board, certifying the candidates' eligibility and willingness to serve. The slate shall be published or mailed to the Delegates prior to the annual meeting.

SECTION 2. FESTIVAL COMMITTEE - A Festival Committee, under the leadership of a Festival Director appointed by the Board of Directors, shall produce the annual Festival. The Festival Director shall be responsible to the Board for the conduct of Festival Committee business. The Festival Director shall appoint Assistant Directors, establish Subcommittees, and appoint Subcommittee Chairpersons, subject to Board approval. The Festival Director may appoint a local square dance caller and round dance leader to assist with the Festival program for new dancers. *Neither the President nor the Treasurer of the Association may also serve concurrently as Festival Director.**

**Note - This Section was amended by a vote of the Delegates at the May 18, 2008 Delegate's Meeting. The original Bylaw provision was amended by deleting the last sentence of Article V, Section 2, which read: "No elected Director of the Association may serve concurrently as Festival Director, Assistant Director, or Subcommittee Chairperson" and inserting in its place the current last sentence.*

SECTION 3. OTHER COMMITTEES - The President, with Board approval, may appoint such other Committees as required.

ARTICLE VI
AMENDMENTS

These Bylaws may be amended or altered at any Delegates' meeting by an affirmative vote of two-thirds of the Delegates voting, provided that the wording of changes proposed by a Delegate or the Board of Directors shall be sent to the Delegates with the meeting notice.

(These Bylaws were revised in Feb 2004; May 16, 2004; May 21, 2006; May 18, 2008, Feb 28, 2010, Sept 25 2016, February 2021).

DELEGATES' RIGHTS AND RESPONSIBILITIES

RESPONSIBILITIES

Being a WASCA Delegate means that you have been chosen to represent a square, round, contra, country western or other club at the Delegates' meetings where much of the business of our Association is conducted. This is an important job that carries with it certain responsibilities and rights.

The meetings are currently being held by audio-visual conference and are held 4 times a year. Meetings start promptly at 3pm and take place in September (4th Sunday), November (3rd Sunday), February (4th Sunday), and May (1st Sunday). February is the annual meeting. The November meeting is cancelled if not needed.

Minutes are sent to the Delegate of record prior to each meeting and should include minutes from the last meeting and special agenda items, meeting date and a link to join the meeting. This information will also be published in the *Calls 'n' Cues* for these months. The delegate or club must notify the WASCA Secretary if there is a change in delegate or their address prior to the meeting to ensure that details of the meeting are received.

Delegates are encouraged to attend all Delegates Meetings. If you, as the regular Delegate cannot attend, arrange for the Alternate Delegate or Club Officer to be there. Regular attendance is required to keep your Club in good standing. Stay in touch with club members so that you can truly represent their views. Report back to your club members after the Delegates' meeting to keep them informed of news, actions taken and planned activities. If your club is not-in-good-standing because of non-payment of dues, or a Delegate not attending at least one Delegates' meeting in a current fiscal year, remind your club President to take action to correct it.

Be a representative of WASCA to your Club by encouraging members to enjoy and contribute to *Calls 'n' Cues*, registration for the annual Spring Festival, and support of special dances. Pass along all records and information to the next Delegate.

RIGHTS

You have the right to introduce new business before the Delegates' meeting to express views of your Club. Be sure the WASCA President has the item on the agenda if it requires a motion and vote.

You can vote on motions and at elections, one vote per club, one person can vote for only one club at a meeting. If a couple belongs to more than one club, each person can hold a vote card for one club. An individual can represent more than one club at a Delegates' meeting for attendance purposes only.

By serving as a Delegate, you are helping WASCA do its job for all member clubs and dancers.

WASCA Thanks You!

WASCA's INSURANCE COVERAGE

INSURED BY:

Nationwide Mutual Insurance Company
Corrigan Insurance Inc.
8951 Edmonston Road
Greenbelt, MD 20770
(301) 474-4111

COVERAGE: Policy Number – 52PR1520830001M

Liability = \$2,000,000
Occurrence = \$1,000,000

WHAT IT COVERS:

The WASCA business liability insurance policy provides third-party liability coverage. This means that the Officers and Members of WASCA Clubs are protected against lawsuits that may arise out of personal injury, medical expense, or fire damage suffered by persons who are not Club Members as a result of Club activities. Only people who are not Club Members can receive reimbursement for losses under this *liability* Policy. This could include injury to non-paying club guests or facility custodial staff and/or damage to church, facility or school property.

Regular Club dances are covered. Classes sponsored by the Club are also covered. Special events outside of a Club's regular dances are also covered but require a special endorsement which must be requested from the Insurance Company. You may contact Nationwide Mutual Insurance Company directly using the Point of Contact and telephone number contained on the example Certificate of Insurance on page 14 of the Delegates' Handbook. If you have any additional questions, or are having problems obtaining a special endorsement, please contact the WASCA Vice President.

WHY DOES WASCA HAVE THIS KIND OF INSURANCE?

This insurance is similar to homeowners insurance in that it protects the policyholder from liability for injury or damage suffered by others on the policyholder's property.

The principal reason we have this insurance is that most facilities (churches and schools) that rent their space to WASCA Clubs for their dances require evidence of third-party liability insurance before allowing use of their premises. Without this policy, most clubs would be unable to find a place to dance. Furthermore, the cost of providing this insurance for most clubs would be beyond the means of their club budget. By buying a group policy for all members of the Federation, this liability insurance is much more affordable.

WASCA COORDINATOR:

WASCA VICE PRESIDENT
Steve Cunnion
Silver Spring MD
301-275-9118
VicePresident@wascaclubs.com

BANNER STEALING RULES

The WASCA Clubs attending the September 15, 1991 Delegates' Meeting, held at the Lincolnia Center, proposed and seconded a motion "That the WASCA Board develop, approve and publish rules for Banner Stealing, so that clubs can either abide by the rules, or state that they do not wish to participate in Banner Stealing". The motion was approved by a majority of the Delegates.

BANNER STEALING CATEGORIES

A club may choose to be in one of four categories.

Banner Code	Meaning
Surprise	Clubs that like to be surprised by a Banner Stealing Club
Participate	Clubs that openly wish to participate in Banner Stealing (They can or cannot be called.)
Call First	Clubs that wish to be called before a Club shows up to steal their banner.
Not Now	Clubs that do not wish to participate in Banner Stealing.

When WASCA Clubs fill out their information sheets ("WASCA Clubs Membership Application and Insurance Information"), they will mark their preference, based on the rules as set forth below, as to how they would like to be entered in the *Calls 'n' Cues* for Banner Stealing. The information sheet should be mailed with your club dues every year. It is important that this be done in a timely fashion so that it can be published in the September *Calls 'n' Cues*.

In the *Calls 'n' Cues* Directory, the "Info" column provides an entry for "Banner Code" as defined in the table above.

BOARD APPROVED RULES

For clubs that select "Participate", calling ahead is optional. Clubs that select "Call First" must be called before a banner raid. The host clubs only obligation is to let you know whether their traveling club banner is available for that evening. The contact person's phone number should be listed in *Calls 'n' Cues*. Calling ahead does not reserve their banner for you. Host Clubs are not obligated to supply other materials such as clothing, rain checks or IOU's. The host Club's only obligation is to advise the calling Club that a banner is available for that evening. Clubs shall not be obligated to give out their regular Club banner.

Calling ahead does not guarantee you the Club banner. The first Club that arrives with a full square, or a Round Dance Club with four couples, and announces their intention to steal your banner, is entitled to the Club's traveling banner.

The Banner Stealing Club must wear their Club badges. If a member of the host Club is also a member of the Banner Stealing Club and would like to steal their own banner, they must wear the badge of the stealing club and pay admission to the host Club.

Club banner stealing should be done from September to April. Any banners that have not been retrieved by April should be brought to the May Delegates' Meeting and given back to the respective Clubs.

Mainstream Clubs should not raid Plus Clubs and vice-versa. Clubs should only banner raid Clubs that dance at their level. It is not fair for a Plus Club to raid a Mainstream Club.

WASCA SQUARE DANCE PROMOTIONAL FUND PROGRAM

The purpose of the Square Dance Promotional Fund Program is to provide financial support to WASCA Member Clubs and Club sponsored dances that are in financial need. Funds shall be used solely for the purpose of the promotion/improvement of the Square Dance Movement - to include: Square Dancing, Round Dancing, Clogging, Lines & Contra. The following types of financial support requests could be submitted using "WASCA's PROMOTIONAL FUND APPLICATION" form.

- A. Assistance to a Club to sponsor First Nighters, Demonstrations, Public outings, etc.
- B. Assistance to a Club to continue dancing (i.e. Club Dues)
- C. Helping a new Club to get established (i.e. Rent hall until income is established)

This Program will be managed by a "Square Dance Promotional Committee" consisting of three Board Members appointed by the President. The Vice-President acts as the Chairman of the Committee.

Requests for funds must have merit and contribute to the purposes, as stated above. If you need help with the Promotional Fund application process, please contact the Vice President directly. Requests for funds are to be submitted to the Chairman of the Committee at **VicePresident@wascaclubs.com** or the completed form may be mailed to the Vice President. Callers, Cuers, Prompters and other personnel financially compensated for their dance services are not eligible to apply.

Each request will be judged solely on its own merit by the Committee and will be submitted to the Board with recommendations for approval or disapproval. At the Board meeting of November 9, 2008 a maximum issuance of \$75.00 per request was approved for a total of \$150 per year.

WASCA's operating funds are limited and therefore financial support to Member Clubs must be evaluated on a case-per-case basis. As stated above, any financial support must be considered temporary. It is not intended that WASCA funds be used to support a Club for an indefinite time. It is expected that Clubs will make every effort to become self-supporting and take necessary actions to correct their financial problem. Each approval will include a set dollar amount, up to \$75.00, and if the Club feels they need additional funds, a new request form can be submitted. A maximum of 2 requests in a given fiscal year may be filed with the Committee.

VICE PRESIDENT

Steve Cunnion
Silver Spring MD
301-275-9118
VicePresident@wascaclubs.com



Washington Area Square Dancers Cooperative Association

WASCA'S PROMOTIONAL FUND APPLICATION

November 8, 1998

FOR USE BY WASCA CLUBS AND CLUB SPONSORED CLASSES WHEN REQUESTING FUNDS FOR THE PURPOSE OF THE PROMOTION/IMPROVEMENT OF THE SQUARE DANCE MOVEMENT - TO INCLUDE: SQUARE DANCING, ROUND DANCING, CLOGGING, LINES AND CONTRA.

DATE OF REQUEST _____

CLUB NAME _____

NUMBER OF CLUB MEMBERS _____

SHORT HISTORY OF CLUB

DATE CLUB JOINED WASCA _____ CLUB # _____

CLUB STATUS (CLUB IN GOOD STANDING?) _____

CLUB FINANCIAL STATUS

FUNDS REQUESTED - TOTAL AMOUNT \$ _____

DESCRIBE THE PURPOSE FOR WHICH FUNDS WILL BE USED: (Attach additional pages if necessary)

DO YOU HAVE ANY SUGGESTIONS THAT YOU FEEL COULD BE USED TO PROMOTE SQUARE DANCING?

CONTACT NAME: _____ PHONE _____ EMAIL _____

ADDRESS: _____

IF Approved, make check out to: _____

Mail to address: _____

Committee Recommendations: Approve _____ Disapprove _____ Date _____

Chairman Signature _____



Washington Area Square Dancers Cooperative Association

The Morton-Hunter Caller-Cuer Scholarship Program (MHCCSP) (Established in 2010)

The Washington Area Square Dancers Cooperative Association (WASCA) sponsors the Morton-Hunter Caller-Cuer Scholarship Program (MHCCSP) as an incentive to encourage new WASCA regional Callers and Cuers to attend formal training. For the purposes of this fund, a Caller or Cuer is defined as a person who leads a square dance, round dance or clogging activity.

This scholarship is administered by an Education Committee, which is chaired by the WASCA Vice-President. Scholarship awards are made for the lesser value of the full class tuition or \$300.

To be eligible the applicant must have less than 3 years of calling experience, be endorsed by a Caller mentor, and not have previously received funds under this scholarship program.

To apply for this scholarship, click on Morton Hunter Scholarship Program Application Form for a fillable PDF form on www.wascaclubs.com and submit the application not less than 30 days prior to training. Be sure to include the name of your mentor in "Club Affiliation/ Mentor" field. The WASCA Board of Directors will act on MHCCSP applications within 60 days of receipt and will distribute funds for approved applications within 30 days of the applicant providing a copy of a graduation letter or certificate from the School.

Applications can be emailed to: VicePresident@wascaclubs.com
or sent via mail to:

VICE PRESIDENT

Steve Cunnion
10 Coachlamp Court
Silver Spring MD 20906
301-275-9118 VicePresident@wascaclubs.com



Washington Area Square Dancers Cooperative Association

The Morton-Hunter Caller-Cuer Scholarship Application

Name _____ Age _____ Sex: ___ Male ___ Female

Street Address _____

City _____ State _____ Zip _____

Home Phone _____ E-mail Address _____

Caller _____ Cuer _____ Years Calling/Cueing _____ (Must be less than 3 years)

Club Affiliation/ Mentor _____

Brief Biography:

Name of Event, Seminar or Class:

E-mail Application to: VicePresident@wascaclubs.com or send via mail to:
Bob Lawn, 342 Ridge Ave, Waynesboro, Pa. 17268

For Official Use Only
Assigned No: _____ Date Received: _____



Washington Area Square Dancers Cooperative Association

The Caller Continuing Education Scholarship Fund Program (CCESFP) (Established in 2012)

The Washington Area Square Dancers Cooperative Association (WASCA) sponsors the Caller Continuing Education Scholarship Fund Program (CCESFP) as an incentive to encourage WASCA Regional Callers and Cuers to attend formal training outside the immediate WASCA region. For the purposes of this fund, a Caller or Cuer is defined as a person who leads a square dance, round dance or clogging activity.

This scholarship is administered by an Education Committee, which is chaired by the WASCA Vice-President. Scholarship awards are \$100.

To be eligible the applicant must have at least 3 years of calling experience for one or more established clubs with at least 1 year of experience (minimum 6X per year) calling for a WASCA membership club; and not have received a CCESFP scholarship award within the past 12 calendar months.

To apply for this scholarship, click on the Caller Continuing Education Scholarship Fund Program for a fillable pdf form on www.wascaclubs.com and submit the application not less than 30 days prior to training. The WASCA Board of Directors will act on CCESFP applications within 60 days of receipt, and will distribute funds for approved applications within 30 days of the applicant providing documentation of the training.

Applications can be emailed to: VicePresident@wascaclubs.com
or sent via mail to:

VICE PRESIDENT
Steve Cunnion
10 Coachlamp Court
Silver Spring MD 20906
301-275-9118
VicePresident@wascaclubs.com.



Washington Area Square Dancers Cooperative Association

The Caller Continuing Education Scholarship Fund Program (CCESFP) Application

Name _____ Age _____ Sex: _____ Male _____ Female

Street Address _____

City _____ State _____ Zip _____

Home Phone _____ E-mail Address _____

Caller _____ Cuer _____ Years Calling/Cueing _____ (Must be more than 3 years)

Club Affiliation/ Mentor _____

Brief Biography:

Name of Event, Seminar or Class:

E-mail Application to: VicePresident@wascaclubs.com or send via mail to:

Steve Cunnion 10 Coachlamp Court Silver Spring MD 20906
301-275-9118 VicePresident@wascaclubs.com

For Official Use Only

Assigned No: _____ Date Received: _____

CALLS 'N' CUES

Calls 'n' Cues is an online information service of the Washington Area Square Dancers Cooperative Association (WASCA). A new edition will be available on a regular basis. The WASCA Board determines the standards for articles accepted for publication. Opinions expressed in Calls 'n' Cues do not necessarily reflect WASCA policy.

To access the current issue (and also back copies) go to <http://callsncues.cragg.info/>

For Announcements of New Issues : Send an email to: wascacnc+subscribe@googlegroups.com

You may un-subscribe yourself at any time. by sending an email to wascacnc+unsubscribe@googlegroups.com

WASCA encourages all Clubs to write and submit articles and pictures for publication about Club events, special area square dance events, etc. All letters and articles published must be signed. Each Club should assign one Member to be a Calls 'n' Cues reporter for that Club to write about their Club news for the month. Clubs should send in their dance schedule at the beginning of the year (with dates, locations, times & themes), and changes throughout the year for inclusion in the "Calendar of Events". Clubs should also send in their members' birthdays and anniversaries at the beginning of the year for the whole year so that they can be published monthly. Also, please send information on members of the Square Dancing Community who have died including a list of clubs they danced with. If available, include an obituary link and also attach a photograph.

Submissions by Email are preferred. Please send to editor@wascaclubs.com.

The deadline for submissions is the 15th of the previous month.

Most common file formats accepted. Attachments are preferred. Please start file names with your club name. Send specialized fonts, in a separate email. Indicate what program you are using. Photos - please provide captions

For more information:

Telephone: (703) 920-2624 Let ring at least 10 times Landline (no Texts - Voice only)

Regular Mail: Edward E Cragg Editor: CALLS 'N' CUES, 807 S Glebe Road Arlington, VA 22204-2444.

WASCA Listserver

The WASCA Listserver is hosted by Google Groups. It is maintained by WASCA Membership Directors Nancy and Tom Stafford assisted by technical advisor Dick Otis. To subscribe (join) the listserver send an email to wasca+subscribe@googlegroups.com from the email account you want to add to the group. You do not have to have a google account to use the Listserver. After submitting your request, it will be approved by an administrator. To USE the Listserver, email to wasca@googlegroups.com You may un-subscribe yourself at any time. by sending an email to wasca+unsubscribe@googlegroups.com

DANCER APPRECIATION AWARD

Here's your chance to recognize an individual or couple who you feel should be honored for their contributions to the dance community.

Dancer Appreciation Award Suggested Criteria:

- A dancer who has contributed time and energy and works hard to bring in new dancers by inviting them to their club, bringing visitors to first nighters, etc.
- One who has tried to keep dancers we have interested in our activity.
- A person with enthusiasm for our activity and tries to get others involved to spread the enthusiasm.
- A person who is helpful to new dancers and helps them have fun and friends and does not judge others about age or abilities.
- A person who goes to other dances and other clubs and shares the friendship of dancing.
- A happy person who welcomes everyone.
- A person that has worked at backing our callers / cuers and is interested in dancing as a "whole experience," working with callers, cuers, fellow dancers, students and other clubs besides their own.
- A person who works well with others, is punctual and reliable, and is responsible to carry to completion any task set before them.
- A person who has worked to promote square dancing, clogging or round dancing and WASCA in general in their club, community and in the WASCA area.
- A person who demonstrates by their words and actions that they believe in the motto "Square Dancing is Friendship Set To Music".

Additional Qualities, but not necessary:

- A person that has had administrative and other responsibilities for WASCA.
- A person who is involved with many aspects of dancing, but not necessarily all (i.e. leading club activities, club officer, WASCA officer, Festival Committee, etc.) The recipient does not necessarily have to be a present or past club officer, Festival Committee member or past Board member.

Specific Criteria Include:

- The award shall be given to a dancer that is a member of a WASCA club. Callers, Cuers, Prompters, etc. are not eligible to receive this award.
- The award plaque will be given to the recipient at the Opening Ceremonies of the WASCA Spring Festival each year.

The Selection Process:

- The Dancer Appreciation Award Selection Committee is comprised of the past five year's winners of the Dancer Appreciation Award. The WASCA Vice President is simply responsible for making sure that all nominations are turned over to the Dancer Appreciation Award Selection Committee
- Remember, this is NOT a popularity contest. It is an Appreciation Award for a dancer (or couple) who have made major contributions to the square, round, or clogging dance activities in the WASCA area over a period of time.

If you would like to nominate someone, please send the name, club and a short write-up of why you think they deserve this award (things they have done, etc.) to:

VICE PRESIDENT
Steve Cunnion
10 Coachlamp Court
Silver Spring MD 20906
301-275-9118 VicePresident@wascacclubs.com

Deadline for the submission of nominations is the February Delegates' meeting on **February 25, 2024**. Your nomination will be given to the Dancer Award Selection Committee. If you have any questions, please contact Bob Lawn & Martha Thompson using the above contact information. Thank You.

WASCA FESTIVAL FACTS

Did you know ???

1. The WASCA Festival is held on the 3rd full weekend of March. The next one will be held on March 16,17 and 18, 2023. It will be WASCA's 63rd. Festival. The theme is "*DANCING THROUGH THE CHERRY BLOSSOMS*".
2. The WASCA Festival is one of the largest, most popular Square and Round Dance Festivals on the East Coast. This is the sixteenth year that the WASCA Festival will be held at the Hilton Alexandria Mark Center Hotel in Alexandria, Virginia. This year's Directors are Ginny Fromel and Rene & Mike Hermann.
3. The Income from the Festival is one of the major income resources for WASCA. From these funds, WASCA pays your Club Insurance; oversees the Promotional Fund, the Morton-Hunter Caller-Cuer Scholarship Program, and the Continuing Education Scholarship Fund Program; publishes *Calls 'n' Cues*; and maintains the WASCA Web Sites, www.wascaclubs.com and www.wascaclubs.org. Club Dues make up the remainder of the income.
4. Your registration fee pays the largest percentage of the Festival budget. Advertising, Raffle and other promotional items also generates a fair proportion of the budget as does the income from the Vendors!!!! Please, get some ads from businesses you use. Show your support for the Festival by having your club take out a Booster ad. Buy Promotional items. Help your club sponsor a Basket. We need your support! Don't let us come up short!
5. Whether we get our dance rooms for free or not depends on how many dancers stay at the Hotel. If not enough dancers stay at the hotel, we could pay up to \$15,000 for the Ballrooms! We need more than 800 room nights to get the dance rooms for free. (One couple staying Thursday, Friday and Saturday would be 3 room nights). In order to receive the special Festival Hotel Room rate, you must make your reservation by February 4, 2023.
6. Another very important reason to register is that we need to pay for the composite flooring that everyone likes to dance on. This year, all rooms used for dancing will have composite or wooden floors. This is one of WASCA's largest expenses.
7. You can put a personal message in the Program Book by buying an Ad to say "hello" to someone, "thank you" or "Happy Birthday" or "Anniversary" ...or just say that you love dancing! Support the Festival. If you have any questions about advertising contact Festivaladvertising@wascaclubs.com.
8. You can help support the Festival for JUST \$1.00!!!! We need your Club to be a 100% Booster. Get \$1.00 from each Member of your Club and they will be listed individually in the Program Book "Booster List" section.
9. Your Club can support the Festival by scheduling a "Theme Dance". Call Janet Kelley at 703-437-4776 or email her at Festivalthemedance@wascaclubs.com
10. Join us DANCING THROUGH THE CHERRY BLOSSOMS with Thursday opening ceremonies at 7 PM. Then be sure to join us afterwards for our special Friday Night Entertainment. Don't miss out on any chance to catch up with old friends.
11. You can do some GREAT dancing with Jeremy Butler, Bill Harrison,, Eric Henerlau, Tom Miller, Joe Saltel, Mike Seastrom, Mike Sikorsky and Buddy Weaver. Round Dance with Rey & Sherry Garza, Randy & Marie Preskitt, Tammy & Curt Worlock and Randy Lewis & Debbie Olson Line dance with Doug & Donna Riley.

